

Minutes of the Trowell Festival Village Committee held in Trowell Parish Hall on Monday 18th January 2016, at 12.00

Present: Cllr Mrs S Williams (Chair)
Cllr Mrs J Bryant (Vice Chair & Acting Secretary)
Mrs N Potts, Mrs P Ward, Mrs I Cook, Mrs B Cobon

1: Apologies for absence – Mrs L Harley, Mrs P Hughes, Mrs M Fry

Mrs Williams reported that Mrs Pringle had submitted her resignation as Secretary due to health issues. Mrs Cook and Mrs Cobon said that they were no longer able to continue with the Committee and members felt that this was the same for Mrs Fry and Mrs Hughes. It was noted that a minimum of 6 members was required for a quorum

2: Declaration of members' interests – None noted

3: To approve the minutes of the previous meeting held on 4th August 2015

Mrs Ward was noted as not being present at the previous meeting. The minutes were accepted as a true record

4: Review of the Christmas Event 2015

All agreed that the event had run smoothly and stalls did well with takings. Congratulations had been received from Mrs Harley on behalf of the Parish Council. The children's choir had been excellent. There had been a good attendance despite the weather and the buggy issue had been managed successfully to ensure a good flow. Alison's help at the start had been appreciated.

However, it was agreed that the planning and preparation for the event had become more complicated and stressful for members of the Committee. This was particularly relevant to health & safety issues, "must do's", "permissions" and confirmations of table bookings, which had become too much work. Planning and tasks had mainly fallen to specific members due to other members no longer being fit or able.

Reluctantly it was agreed that the Committee could no longer continue in its present format due to the lack of members and volunteers who could take on the organisation of any future event. Mrs Williams and Mrs Bryant will report this to the next council meeting and will submit the following proposal;

The Trowell Festival Village Committee would appear to be no longer viable due to lack of members. Therefore it is proposed that the Parish Council considers the future of the Committee

and also consider other options for organising village events, if the Parish Council wishes these to continue. Thank you letters should be sent to TFVC members for their loyalty and hard work over the years.

Should any other local group wish to organise a village event, former committee members could volunteer to help as a personal volunteer and not attached to the PC.

It was agreed to ask the Parish Council that if the Christmas Event did not continue, letters of thanks be sent to regular attenders and supporters of the Christmas Event, e.g. Santa Claus, Peter Presto, regular stall holders.

5: **Financial position to date** – A copy of the current document had been circulated. It was noted that the proceeds from the event totalled £174.96, which had been rounded up to £175. Just before Christmas, Mrs Williams and Mrs Bryant had visited Maggie’s Centre at the City Hospital to hand over the cheque. They had been made most welcome and Maggie’s were very grateful for the donation

6: Acting Secretary’s Report

Nothing further to report

Mrs Williams thanked everyone for their attendance. The meeting closed at approximately 12.40pm.

Signed(Parish Council Chairman).

Date