

Minutes of the Trowell Times Newsletter Editorial Committee meeting held at Trowell Parish Hall on Tuesday 30th June 2015, directly following the earlier Parish Hall & Grounds Committee.

Present: Cllrs. Mrs. J. E. Bryant - Chairman, G. Lockwood, Mrs. H. Cumberpatch, Mrs. P. Cardwell, Mrs. L. Harley, D. Pringle, R. McGann & Mrs. C. McGann.

Clerk: Mrs. A. K. Mitchell

01/15. To receive apologies for absence.

None.

02/15. To elect a Chairman.

CLLR. MRS. JULIE BRYANT was proposed as Chairman. Moved by Cllr. Lockwood, seconded by Cllr. Mrs. Cumberpatch.

Cllr. Mrs. Bryant accepted the nomination.

There were no further nominations.

The motion was put to the vote: All in favour.

CLLR. MRS. JULIE BRYANT was therefore duly elected as Chairman.

03/15. To elect a Vice-Chairman.

CLLR. GRAHAM LOCKWOOD was proposed as Vice-Chairman. Moved by Cllr. Mrs. Cardwell, seconded by Cllr. Mrs. Cumberpatch.

Cllr. Lockwood accepted the nomination.

There were no further nominations.

The motion was put to the vote: All in favour.

CLLR. GRAHAM LOCKWOOD was therefore duly elected as Vice Chairman.

JEB proposed that Item 8 be discussed before the election of the Editor took place. Seconded by CMG. 4For, 1 Abstention - Motion carried.

04/15. To elect an Editor.

Following the discussion of agenda item 08/15 JEB advised that she would be prepared to give the proposed new format a try for one edition & then review her position.

CLLR. JULIE BRYANT was proposed as Editor. Moved by Cllr. Lockwood.

As there was no seconder the proposal fell.

As no other Members wished to stand for election to this post Cllr. Mrs. Harley in her role as Chairman of the Council suggested the Clerk take on the role.

Mrs. Mitchell was proposed as Editor. Moved by Cllr. Mrs. Cardwell. Seconded by Mrs. McGann.

Mrs. Mitchell accepted the nomination.

There were no further nominations.

The motion was put to the vote: 4 For, 1 Against. Motion carried.

MRS. ALISON MITCHELL was therefore duly elected as Editor.

05/15. To receive any declarations of interest.
None.

06/15. To note the minutes of the previous meeting.
PC moved acceptance of the minutes of the previous meeting held on 27th January 2015, as a true record. Seconded by HC. All in favour.

07/15. Committee Terms of Reference – Annual Review.
It was noted that these would need amending to reflect the new name.

08/15. Trowell Times – The Way Forward. To consider the newsletter’s ethos, purpose, effectiveness & future budgetary constraints etc.
It was noted that a backing paper on this issue had been circulated to Members prior to this meeting.

A full discussion took place at this point with the most important points being as follows:

The newsletter should be a maximum of two sides unless absolutely necessary.

It should be more focused on what the Parish Council is doing.

It should be more topical.

Real time updates on the website should be embraced more.

Bullet points rather than articles. E.G. The Festival Committee plans to hold an event on 30th November at 6.30pm at the Parish Hall. For full details see the web page, a poster will be issued with full details.

Final version to be circulated to all Members prior to printing for their consideration.

SL has kindly volunteered to resume her proof reading role.

Extended articles to be available on the website where appropriate.

It was RESOLVED to change the name of the newsletter to "Trowell Matters". The motion was put to the vote : 2 For, 2 Against & 1 Abstention. The Chair used her casting vote in favour of the motion & so the motion was carried.

09/15. To consider proposed items for inclusion in the next Newsletter.

Parish Council responsibilities.
 Parish Council Structure.
 2 x Borough Councillors.
 Stanton Recycling Planning Application.
 Headteacher's Retirement.
 Flood Wardens.
 TFVC
 New Headteacher.
 Retiring school governor.
 New Parish Councillor.

10/15. Allocation of Articles.

Parish Council responsibilities. AKM
 Parish Council Structure. AKM
 2 x Borough Councillors. AKM
 Stanton Recycling Planning Application. DP
 Headteacher's Retirement. LH/GL
 Flood Wardens. AKM
 TFVC SW/JEB
 New Headteacher. LH/GL
 Retiring school governor. GL
 New Parish Councillor. DP

11/15. Production Timetable.

Copy to the Editor by 1st August 2015 at the latest.
 Final draft to Members by 7th September 2015.
 Final copy to the Clerk for printing by 14th September 2015.
 Distribution w/c 21st September 2015.

12/15. Financial Position to date.

PC moved to accept the 2014/2015 & 2015/2016 statements, seconded by HC. All in favour.

13/15. Clerk's Report.

The Clerk had nothing further to report at this stage.

14/15. Date of next meeting.

Tuesday 22nd September 2015.

The meeting was closed at 9.32pm.

Signed.....Chairman

Date.....