

**Minutes of the Trowell Festival Village Committee held in Trowell Parish Hall on Tuesday 31 March 2015 at 6.00pm**

**Present:** Cllr Mrs S Williams, Chairman  
Cllr Mrs J Bryant, Vice Chairman  
Cllr Mrs L Harley, Mrs D Bates, Mrs B Cobon, Mrs P Hughes, Mrs A Potts Padgett  
Mrs L Swinburne and Mrs P Wilson  
Mrs S Pringle, Minutes Secretary

1. Cllr Mrs Williams introduced and welcomed the new members, Mrs Bates, Mrs Potts Padgett and Mrs Swinburne. Unfortunately the other new member, Mrs McWilliam, was unable to attend and had sent apologies.
2. **Apologies for absence** - Cllr K Rigby, Mrs I Cook, Mrs M Fry, Mrs J McWilliam, Mrs N Potts
3. **Declaration of members' interests** - None
4. **Approval of minutes of previous meeting – 9 February 2015**  
The minutes of the meeting held on 9 February 2015 were accepted as an accurate record.  
Moved by Mrs Wilson, seconded by Cllr Mrs Harley.
5. **Village Ventures Play**  
Members were informed that registration had been completed and information would be received in due course for the next round of events for 2015/2016. The Committee would then have to bid for the event(s) of their choice, dependant on availability of the hall.
6. **Group Activities for 2015**  
It had been agreed that TFVC would not hold a summer event in 2015 but would concentrate their efforts on helping other events taking place in the village. Cllr Mrs Harley pointed out that Parish Council elections were due to take place in May 2015 and, in the event that new councillors were appointed, any decisions taken prior to the elections might have to be reviewed. On that basis, it was agreed that TFVC support would be given to the following events.
  - a) **Friends of Trowell School (FOTS) Summer Fayre.** This would be held around the end of June/beginning of July but no date had been set. Further information would be obtained concerning the possibility of having a raffle which contained alcohol amongst the prizes. Mrs Bates pointed out that any decision made by the current headteacher, Mrs Chalkley, would need to be re-checked when the new head commenced in September 2015.
  - b) **Church Craft Fair/Flower Festival 3, 4 & 5 July 2015** – This would be held in the church and the church hall. Help would be required with publicity prior to the event and support on the day with refreshments, etc. Any creative contributions can be made via Julie McWilliam or Irene Cook.
  - c) **Beavers Sleep Over 19 June 2015** – This would be taking place in the church hall. Anyone wishing to help/support should speak to Liz Swinburne.
  - d) **FOTS Italian Evening** – It was hoped to hold a family evening in the parish hall sometime in May. Alison Mitchell would be contacted regarding availability of the hall.

- e) **FOTS Pamper Evening** – Plans were also being considered for a repeat of the very successful pamper evening. This would probably be in November 2015.
- f) **Village Bonfire** – Mrs Bates informed members that unfortunately the village bonfire, which had been so successful for the past two years, was unlikely to go ahead in 2015. This was due to a lack of volunteers to help out, specifically before and after the event. Mrs Williams said she would check round the village to see if she could get some more help.
- g) **TFVC Xmas Fayre** - This would be on Friday 27 November 2015. Mrs Bates said they hoped to have Santa's sleigh again this year. Mrs Potts-Padgett referred to a newly formed children's choir which should be available to sing at this year's event. Sarah was willing to do lanterns again, once she knew what the 2015 theme would be.

#### **7. Newsletter Article**

The article had been completed by Cllr Mrs Williams and was included in the newsletter which was now ready for circulation.

#### **8. Webpage – Ideas for Design and Content**

A TFVC webpage had been set up, which could be accessed through the Trowell Parish Council website. It was agreed that an opening statement should be prepared setting out the history of the committee, examples of events over the years, its ambitions for the future highlighting the work with local groups. This would be followed by a list of events through 2015/16 to be added to throughout the year. A draft would be prepared ready for approval after the elections.

#### **9. TFVC Email Address**

Cllr Mrs Williams agreed to check with Alison Mitchell about the need for and effectiveness of a separate email address, as it was felt this might just add to her workload without any specific gain to TFVC.

#### **10. Later Life Event – Monday 11 May 2015**

Plans were going ahead for this event, which would be hosted by the Parish Council and details could be found on the back page of the current newsletter. Posters would be going out soon. It was aimed at over 50s or carers and people could be nominated. Lifts would be available. There would be a morning and an afternoon session and the limit on numbers would be 60 at each session. TFVC members were being asked to help out with refreshments through the day and lunch for those with stands at the event.

#### **11. Budget Statements**

It was noted that there had been no expenditure during the previous month so the full budget amount for 2015/16 remained unchanged.

#### **12. Any Other Business**

No further matters were raised for discussion.

#### **13. Date of Next Meeting**

Tuesday 2 June 2016 at 6.00pm was the suggested date. This would be checked for room availability and confirmed to members via email or phone.

The meeting closed at 6.45pm.

Signed.....(Chairman)

Date.....