

**MINUTES OF THE MEETING OF THE TROWELL PARISH COUNCIL,
HELD IN THE PARISH HALL ON TUESDAY 8TH MARCH 2016, AT 7.15PM.**

Present: Cllrs. Mrs. L. Harley – Chairman, R. McGann, Mrs. C. McGann, G. Lockwood, Mrs. J. E. Bryant, Mrs. M. Birkitt, P. Singer, Mrs. S. Williams, Mrs. H. Cumberpatch (part meeting), Mrs. P. Cardwell (part meeting), D. Pringle, Mrs. L. Ball (BBC) (part meeting), D. Turnbull (EA) (part meeting) & D. Clancy (EA) (part meeting).
Clerk: Mrs. A. K. Mitchell.

LH welcomed everyone to the meeting.

308/15. DECLARATION OF MEMBERS INTERESTS.
PC & SW declared non-pecuniary interests in items 324/15 & 325/15 on the agenda.

309/15. TO RECEIVE APOLOGIES FOR ABSENCE.
HC moved apologies from KER, seconded by SW. All in favour.

310/15. GUEST SPEAKERS - DAVID TURNBULL & DANIEL CLANCY OF THE ENVIRONMENT AGENCY.
DT & DC work in flood risk management for the EA. DT declared that he is also a Trowell resident.
DT advised that the EA will be calling an external stakeholders meeting shortly regarding the EA's future flood risk management plans for the Boundary Brook.

DT outlined how funding applications for flood prevention schemes work & how this affects the proposals for Boundary Brook. It was noted that partnership funding is now required for schemes.

Boundary Brook is one of the schemes forming part of the current programme & the EA are aware that there have been concerns over this watercourse for many years. The EA want to obtain the Parish council's views on what they would want from the options available.

It was noted that Boundary Brook does not score highly in relation to cost/benefit analysis & so the EA has been actively seeking partnership funding as a result. NCC have a certain amount of

money allocated to put forward on a scheme at Boundary Brook & so the EA now need to do a more rigorous justification in respect of planning, cost/benefit analysis etc. As part of the partnership response the Parish Council forms an important piece of the jigsaw given the options available.

DT then showed Members a flood risk map & explained its implications. It was noted that the existing flood prevention measures should contain a 1:100 year event but a 1:1000 year event would breach them & that is why they are looking to carry out improvements.

There are currently 3 different options available as well as a combination approach.

Removal of dog legs - With the landowner's permission these could be removed to stop the flow being slowed down at these points - this however is not a long-term permanent solution.

Over pumping from Boundary Brook to the Erewash flood plain - again this is not a long term solution & the installation of a pumping station would be very expensive. This is therefore unlikely to be the chosen solution.

Upstream storage - to do this space & land is need for a flood storage area. This could be more or less merged into whatever the Parish Council would want e.g. wetlands, play area etc. The EA are aware that Westerman's are due to develop the west bank & through KER they are aware that the Parish council have been offered land on the opposite bank & this is the land the EA are interested in for a storage area.

LH outlined the Parish Council's current position in respect of the land being referred to & advised DT that the EA would need to contact the developer as they are the landowner & it is not known when or if the Parish Council will receive this land & even if it does its future use would be subject to a public consultation. Even if such a project received the public support necessary the Parish Council would still not be in a position to gift land gifted to it to another party.

DT agreed that in light of this information the EA will have to now contact the landowner but added that he would still like to see the Parish Council involved in the process.

MB commented that the flooding issues of Boundary Brook are not helped where riparian owners don't accept their responsibilities.

It was noted that the EA carry out de-silting works to the under road channels. Strictly speaking this is a highway authority responsibility but the EA do it to ensure that it is carried out.

HC asked about the water storage tanks under Stapleford Road – it was noted that these are for surface water run-off & not for water already in the brook.

It was also noted that there are still some ongoing sewer capacity issues in the area.

MB comment that some of the banking near the bridge is falling away. DT confirmed that the EA is looking at measures to protect the bank at this location.

LH thanked DT & DC for their attendance & the guest speakers then left the meeting.

Standing orders were suspended for 5 mins to allow the guests to leave.

312/15.

BOROUGH & COUNTY COUNCILLORS REPORT.

Members were asked to note the content of a report received from KER which had been circulated prior to the meeting.

Damage to verges – it was agreed that to be able to answer KER's question the Parish Council would need to know how much an individual bollard would cost & the normally spacing applied to such installations.

It was RESOLVED that a formal response to this month's report be drafted by the Chairman & Clerk for approval by Members before onward transmission to KER. All in favour.

SW commented that the street lighting along the Field Farm stretch of Stapleford Road will be affected further when the trees on the verge come into leaf.

JEB commented that the Parish Council has a duty to report issues on behalf of parishioners to the appropriate organisations if they are brought to its attention.

GL requested that the poor condition of Cossall Road near the car park be reported to NCC as the potholes at this location are significant. All in favour.

312/15. BOROUGH COUNCILLORS REPORT.

LB advised that BBC has frozen its budget this year but that Council Tax will have increased in Broxtowe this year because of other budgetary increases e.g. NCC etc

It was noted that BBC will be increasing its rental charges for council owned garages in the borough.

JEB advised LB about the recent Health Partnership meeting reporting that she had suggested that the group encourage more Town & Parish Councillors to attend.

LB left the meeting at this point.

313/15. TO APPROVE MINUTES OF THE OPEN FORUM & FULL COUNCIL MEETING - 9TH FEBRUARY 2016.

The minutes of the Open Forum & Full Council Meeting were approved & signed by the Chairman as an accurate record.

314/15. LOCAL POLICE REPORT - P.C. S. O. FREEMAN.

Members noted the content of the report which had been distributed prior to the meeting.

It was agreed that it was not necessary for PCSO Freeman to add the Trowell Services statistics to his report.

The Clerk advised that to date she has not heard anything further in relation to the proposed Police Engagement Strategy visit.

315/15. MATTERS ARISING FROM THE MINUTES:

315.1/15. Parking Issues on Hill Rise, Smithfield Avenue & Derbyshire Avenue.

It was noted that this issue was to be covered as part of the Governor's report.

- 315.2/15. Drainage issues.
Members were asked to note the updates from BBC & KER on this issue.
- 316/15. MATTERS ARISING FROM THE "OPEN FORUM".
- 316.1/15. Damage to verges on Ilkeston Road.
It was noted that this matter had been referred to in KER's report.
It was reported that the condition of the verges all along Ilkeston Road is horrendous & vehicles are now being parked blocking the footway too.
It was reported that 4 trees near the service road have been cut down.
- 316.2/15. Hedge Cutting Issues.
It was noted that the Clerk had reported damage to the hedge near Derbyshire Avenue to NCC. This damage was due to an over-height lorry having to turn round on Stapleford Road to avoid the railway bridge.
- 316.3/15 Street Lighting - various issues.
Members were asked to note the response from KER.
- 316.4/15 Church Corner Crash Barrier.
It was noted that there was nothing further to report on this issue at this time.
- 316.5/15 Footway - Stapleford Road.
Members were asked to note the response from NCC. It was agreed that photographs should be submitted for consideration instead.
- 317/15. TO DEAL WITH CORRESPONDENCE.
APPENDIX 1 attached - Noted.
PC queried whether the Clerk was duplicating some of the entries on the list. The Clerk advised that the Council often gets the same information sent to it from different organisations.
Report from Clerk in respect of emails - It was noted that since the last full Council meeting the Clerk has processed over 300 emails.
- 318/15. TO RECEIVE COMMITTEE REPORTS ETC. AS APPROPRIATE.
Finance & General Purposes Committee.
The minutes of the Finance & General Purposes Committee (23/02/16) & the proposals contained therein were presented & moved by Cllr. Mrs. Birkitt, seconded by Cllr. Mrs. Williams. All in favour.

The Clerk updated Members in respect of the possible "Jazz in the Village" event. It was agreed to ask for dates from September onwards.

Planning & Environment Committee.

The minutes of the Planning & Environment Committee (23/02/16) & the proposals contained therein were presented & moved by Cllr. Mrs. Williams, seconded by Cllr. Mrs. Birkitt. All in favour.

PC had raised one query prior to the meeting which had been dealt with to her satisfaction by the Clerk.

DP stated that he had not received some of the information referred to in the minutes. The Clerk will arrange for duplicate copies to be provided.

School Governor's Report.

Members were asked to note the content of the report which had been circulated prior to the meeting.

Website.

Members were asked to note the content of the report which had been circulated prior to the meeting.

It was agreed that a working party of GL, DP & SW should look into the matters raised by GL in the report.

319/15.

FINANCE.

a) Financial Statements and bank reconciliations.

It was RESOLVED to approve all financial reports which had been circulated to all Councillors prior to the meeting.

b) Accounts paid prior to the meeting - Appendix 2 attached.

It was RESOLVED to approve for payment the accounts listed in the appendix.

c) Accounts for payment at the meeting - Appendix 3 attached.

It was RESOLVED to approve for payment the accounts listed in the appendix.

d) 2015/2016 Annual Return Progress Report.

Work on the 2015/2016 close down will be starting shortly.

e) Staff pensions update.

It was noted that the Clerk has tried to register the Council's chosen scheme on the website but this has proven difficult, she will however persevere & make the necessary enquiries.

f) National Living Wage - It was noted that the Council will be subject to these regulations & the Clerk is currently awaiting an update from the relevant national bodies on this subject.

g) Local Government Finance Settlement - documents previously circulated.

Members were asked to note the content of the information distributed. The Clerk also advised Members of information being circulated this evening regarding the BBC Council Tax charges for 2016/2017.

320/15.

PARISH HALL PLAY PARK UPDATE.

Cllr. Mrs. Cardwell had sent an email on Monday which confirmed that she had validated the latest play park inspection sheet. There were no issues to report.

The Clerk reported that a tree from the play park has a branch which is significantly overhanging Church Close. It was agreed to obtain a quote for the removal of the branch.

321/15.

OPENCAST ISSUES - TROWELL/COSSALL.

It was noted that there was nothing further to report on this issue at this time.

322/15.

PARISH HALL MATTERS UPDATE.

Cllr. Mrs. Cardwell had emailed Members prior to the meeting asking them to note that she has checked & validated the following reports:

Monthly means of escape check.

Weekly fire alarm checks.

Daily Emergency lighting inspection.

There were no items for concern.

The Clerk reported that she has verified the monthly legionella checks up to & including 8th March 2016. There were no issues to report.

Parish Hall Re-ordering Project Progress Report – It was noted that a meeting has been arranged with DB at the Parish Hall at 10am on Monday 21st March 2016.

Use of the Parish Hall car park by the school – It was noted that an email had been sent to the school as previously agreed.

The Clerk reported that there have been problems when the hall is in use at the same time as parents are collecting children from school. It was agreed that the Council has done all it can in respect of safety but that some people simply choose not to comply. The Clerk & Caretakers will continue to monitor the situation in the coming weeks.

It was noted that the Clerk has obtained a quote for an exit sign for the car park.

It was RESOLVED to accept the quotation of £53 for an exit sign from Signs Direct. 6 For 4 Against, motion carried.

Members were asked to consider an email that had been received from a local resident in relation to the hall car park. Following a detailed discussion it was agreed that 2 Members should visit the parishioner concerned to assess the extent of the problem & then report back to Council accordingly.

Members were asked to note the content of a request that had been sent to the WI by the Clerk on behalf of the Caretaker.

Members were asked to consider a letter received from the IWMRC, a recent hirer of the hall & also the Clerk's draft response to this letter. The letter was approved by Members. It was also agreed that the Clerk should obtain a quote for 3 new wc cisterns with provision for an ecoflush arrangement.

Standing Orders were suspended for 10 minutes for a refreshment break.

323/15. BROXTOWE ALIGNED CORE STRATEGY INCLUDING EREWASH CORE STRATEGY.

It was noted that there was nothing further to report at this time. It was agreed to defer this matter from the agenda for the time being.

324/15. FIELD FARM PLANNING APPLICATION.

It was noted that a response from STRAG had been circulated to Members by email the previous day.

It was noted that the response had not addressed the points raised.

It was RESOLVED to cease the current correspondence with STRAG on this issue. All in favour.

325/15. OFFER OF LAND AT FIELD FARM.

It was noted that a thank you email was sent to RW as previously agreed. It was agreed that RW should be advised of the EA's visit this evening.

326/15. HS2.

It was noted that copies of an IA article referring to Ilkeston Station had been circulated to Members prior to this meeting.

327/15. CHRISTMAS LIGHTING.

Members were asked to consider the quotation received from Leisure Lites Ltd.

It was RESOLVED to accept the quotation for £5,015 exc VAT for the proposed 2016 lighting display. All in favour.

It was noted that LeisureLites are the Council's existing contractors & the Council is satisfied with the service provided to date.

It was noted that the Clerk has contacted NCC regarding a quote to install a feeder pillar at the Cossall Road location.

- 328/15. LOCAL COUNCIL AWARD SCHEME.
It was noted that there was nothing further to report at this stage, except that the Clerk will resume her studies at the earliest possible opportunity.
- 329/15. HEALTH & SAFETY UPDATE.
There was nothing further to report this month.
- 330/15 WINTER GRITTING.
The Clerk confirmed that the Church Close & Parish Hall bins are currently full. A volunteer is required to check the Ilkeston Road/Windsor Close bin. SW volunteered for this. DP advised that he cannot find the Derbyshire Avenue bin.
- 331/15. ST. HELEN'S CHURCH, TROWELL - RE-ORDERING PROJECT.
Members discussed the information requested by the Church in their latest correspondence. The Clerk was requested to collate the general hiring information for the Parish Hall for 2015.
- 332/15. CHURCH CLOCK.
It was noted that this matter had been dealt with as part of the earlier F & GP minutes.
- 333/15. STANTON RECYCLING PLANNING APPLICATION UPDATE.
It was noted that there was nothing further to report on this issue at this time.
- Standing Orders were suspended for 5 mins to allow PC & HC to leave the meeting.
- 334/15. PROPOSED 50MPH SPEED LIMIT - A609 NOTTINGHAM ROAD, TROWELL (TRO JOB NO 5203) INITIAL CONSULTATION.
Flooding Update - There was nothing further to report on this issue.
Members were asked to consider an email received from MW along with the Clerk's initial response to the writer. It was agreed that this matter should be referred to KER at the earliest opportunity.
- 335/15 TFVC - THE WAY FORWARD.
It was noted that the Clerk has sent letters to outgoing Committee Members. It was noted that there was nothing to report in relation to FOTS at this point. Members were asked to note the previously circulated IA article.
- 336/15. ANNUAL PARISH MEETING.
It was noted that the agenda will go out later this week following its approval by Members.
- 337/15. RISK MANAGEMENT - STATUS REVIEW.
It was noted that one suggestion had been received but it was noted that this issue was not included in this particular document. The Clerk had a number of suggested amendments - it was agreed that

these amendments should be included in a draft document for consideration at the April meeting.

- 338/15. PACT MEETINGS/NHW SCHEMES.
It was noted that there was nothing further to report at this time.
- 339/15. TO CONSIDER EXPRESSING AN INTEREST IN BBC HOLDING A PLAY DAY IN THE PARISH - DOCUMENTS PREVIOUSLY CIRCULATED.
It was noted that BBC have been advised that the Parish Council have declined this offer. It was pointed out that in future it would be helpful if these types of requests could be submitted for consideration prior to the budget process.
- 340/15. PUBLIC CONTRACTS REGULATIONS 2015.
It was agreed that the Clerk should amend & reissue the Parish Council's Standing Orders as directed by NALC.
Standing Orders were suspended until end of business.
- 341/15. CLERK'S REPORT.
Stapleford Road Polling Station Update - the Salcey Drive location is to be tried at the May Police Commissioner elections.
Parish Magazine Donation -The Clerk will contact SP to make the necessary arrangements.
Office Broadband Update - A refund of the December & January broadband costs has been agreed by the supplier.
EU Referendum - The Parish hall has been booked as a Polling Station.
Queen's 90th Birthday Medals - DP to advise if the school is providing any mementoes.
Fly Tipping - Waterloo Lane - Reported to BBC Currently awaiting feedback on this issue.
SLCC - proposed changes - Clerk to vote as she sees fit.
Art Exhibition - Details passed to SW.
CPRE - Best Kept Village 2016 - Declined.
Fly a Flag Day - LH to attend.
Personnel Newsletter (previously circulated) - LH advised on a pertinent point referred to in this publication.
IA article on Pit Lane - copy to all Members.
Grounds Maintenance Update - BBC to quote.
NNDR form - Completed & returned by the Clerk.
Transforming Care Programme - JEB advised that she is involved in this initiative.
- 342/15. TO DECIDE ITEMS FOR PRESS RELEASE.
The following items were suggested for the next press release:

Annual Parish Meeting.

343/15. DATE OF NEXT MEETING.
Tuesday 12th April 2016.

There being no further business the meeting closed at 10pm.

Signed.....Chairman

Date.....