

**MINUTES OF THE MEETING OF THE TROWELL PARISH COUNCIL,
HELD IN THE PARISH HALL ON TUESDAY 9TH JUNE 2015, AT 7.15PM.**

Present: Cllrs. Mrs. L. Harley – Chairman, Mrs. P. Cardwell, R. McGann, G. Lockwood, Mrs. J. E. Bryant, Mrs. S. Williams, Mrs. H. Cumberpatch (part meeting), Mrs. M. Birkitt, P. Singer, D. Pringle, K .E. Rigby (Borough & County), Mrs. L. Ball (Borough), Emma Williams (EA) & Sharon Orme (EA).

Clerk: Mrs. A. K. Mitchell.

LH welcomed everyone to the meeting.

45/15. DECLARATION OF MEMBERS INTERESTS.
SW & PC declared a non-pecuniary interest in item 62/15 on the agenda.

46/15. TO RECEIVE APOLOGIES FOR ABSENCE.
Cllr. Lockwood proposed that apologies be accepted from Cllr. Mrs. McGann, seconded by Cllr. Mrs. Birkitt. All in favour

It was noted that HC would be joining the meeting late due to work commitments.

47/15. GUEST SPEAKER FROM THE ENVIRONMENT AGENCY RE –
FOUL SMELL FROM THE BOROUGH OF EREWASH.
Report available separately.

HC joined the meeting.

48/15. BOROUGH & COUNTY COUNCILLORS REPORT.
Cllr. Rigby reported on the following items:

Surface Dressing Works – These had been delayed due to poor weather & so white lining works will now take place on 26/6/15.

Nottingham Road between Waterloo Lane & Cossall Road – KER has asked for a survey to be carried out as it used to be a 30mph speed limit there now increased to 40mph. A consultation on reducing the speed limit across Trowell Moor from 60mph to 50mph will be out shortly with Police approval. Although the village stretch does not meet the required criteria, historical information is being reviewed to see what is taking place there.

Highways Maintenance - The joint venture initiative previously reported will be going ahead at some point this year on a 50/50 profit sharing basis. It was noted that under the present system NCC is not in receipt of enough funding to carry out even its statutory duties.

JEB commented that she thought the surface dressing works are appalling. KER disagreed & advised that the excess material is to be swept away. He advised that surface dressing is an effective method of resurfacing that is also value for money.

PC asked why the section outside Barratt's Depot has not been done - KER will investigate this.

SW commented that surface dressing works are dangerous for motorcycles. GL agreed with this saying more frequent sweeping is the answer to the problem.

GL commented on the proposed change to the Trowell Moor speed limit stating that vehicles are lucky to reach 40mph along there in the day adding that it is inappropriate overtaking & seriously excessive speed that causes the accidents. There is also now the issue of the Swancar Farm access at night & any reduction in speed limit won't solve these issues.

HC commented that she had been very impressed with how the surface dressing works had been carried out.

49/15. BOROUGH COUNCILLORS REPORT.

LB thanked Members for the welcome & advised that she would try to represent Trowell to the best of her ability.

Standing Orders were suspended for 10 mins for a refreshment break.

KER left the meeting at this point.

50/15. TO APPROVE MINUTES OF THE OPEN FORUM & STATUTORY ANNUAL PARISH COUNCIL MEETING -12TH MAY 2015.

The minutes of the Open Forum were approved & signed by the Chairman as an accurate record.

The minutes of the Statutory Annual Parish Council meeting were approved & signed by the Chairman as an accurate record.

- 51/15. LOCAL POLICE REPORT - P.C. FARRELL.
Members noted the content of the report which had been distributed prior to the meeting.
HC was reminded that the incident number for the attempted cycle theft she is aware of is required by the Clerk before she can query this matter further.
- 52/15. MATTERS ARISING FROM THE MINUTES:
- 52.1/15. Parking Issues on Hill Rise, Smithfield Avenue & Derbyshire Avenue.
There was nothing further to report on this matter at this time.
- 53/15. MATTERS ARISING FROM THE "OPEN FORUM".
- 53.1/15. Damage to verges on Ilkeston Road.
It was noted that no further reports or complaints had been received since the last Council meeting.
- 53.2/15. Hedge Cutting Issues.
The Clerk advised that the hedge adjacent to the Parish Hall in front of the service road is impeding driver's views when exiting the Parish Hall car park. It was agreed that the Clerk should report this to NCC.
- 54/15. TO DEAL WITH CORRESPONDENCE.
APPENDIX 1 attached - Noted.
- 55/15. TO RECEIVE COMMITTEE REPORTS ETC. AS APPROPRIATE.
School Governor's Report.
Members were asked to note the content of the report.
- Head Teacher's forthcoming retirement - It was agreed that LH & GL should visit Mrs. Chalkley before her departure & present a suitable card & gift.
- It was RESOLVED that the Parish Council purchase a £50 John Lewis voucher as a retirement gift for Mrs. Chalkley. All in favour.

JEB requested that this item be considered for inclusion in the next Parish Council newsletter.

Website.

Members were asked to note the content of the report.

It was noted that draft copies of the minutes for the previous week's Planning & Environment & Finance & General Purposes Committee meetings had been distributed to Members this evening for consideration. They will appear on the July Council agenda for approval.

56/15.

FINANCE.

- a) Financial Statements and bank reconciliations.
It was RESOLVED to approve all financial reports which were circulated to all Councillors prior to the meeting.
- b) Accounts paid prior to the meeting – Appendix 2 attached.
It was RESOLVED to approve for payment the accounts listed in the appendix.
- c) Accounts for payment at the meeting – Appendix 3 attached.
It was RESOLVED to approve for payment the accounts listed in the appendix.
- d) Internal Audit Report – It was noted that the Internal Auditor had raised no concerns & had signed the Annual Return accordingly.
- e) 2014/2015 Annual Return Progress Report. Documents circulated to Members prior to the meeting.

PC proposed that the 2014/2015 Annual Return, Annual Governance Statement & Annual Statement of Accounts are accepted by the Council. Seconded by SW. All in favour.

57/15.

PARISH HALL PLAY PARK UPDATE.

Cllr. Mrs. Cardwell confirmed that she had validated the latest play park inspection sheet.

It was noted that the annual ROSPA report had been received by email that day – the Clerk will circulate this to Members shortly for consideration.

58/15.

OPENCAST ISSUES - TROWELL/COSSALL.

Members were asked to note the latest emails on this subject from Anna Soubry MP.

59/15. PARISH HALL MATTERS UPDATE.

Cllr. Mrs. Cardwell had asked Members to note that she has checked & validated the following reports:

- Monthly means of escape check.
- Weekly fire alarm checks.
- Daily Emergency lighting inspection.

There was nothing to bring to Members attention.

The Clerk reported that she has verified the weekly legionella checks up to & including 4th June 2015 & the monthly reports up to & including 8th June 2015. Two items on the monthly report are to be reviewed next time before considering if action needs to be taken.

Water Leak – The insurance claim has now been settled & the payment cheque received.

Parish Hall Re-ordering Project Progress Report – It was noted that DB has agreed the September deadline for the drawings & he will be liaising with the Clerk, LH & GL to progress the matter further.

Water Heater Repair – The Clerk reported a leak on the immersion heater pipework which is being attended to by a plumber as a matter of urgency.

60/15. BROXTOWE ALIGNED CORE STRATEGY INCLUDING EREWASH CORE STRATEGY.

It was noted that there was nothing further to report on this issue at this time.

61/15. FIELD FARM PLANNING APPLICATION.

It was noted that a draft response to STRAG was currently being circulated to Member of the Planning & Environment Committee for approval.

62/15. OFFER OF LAND AT FIELD FARM.

It was noted that nothing further had been heard from the developer's solicitors on this issue despite efforts made by the Council's solicitor. It was agreed that the Clerk should contact the developer directly on this issue for an update.

- 63/15. HS2.
It was noted that there was nothing further to report on this issue at this time.
- 64/15. CHRISTMAS LIGHTING.
It was noted that the order for tree lights has been placed with Leisure Lites as previously agreed but a quote for wreaths is still outstanding. An order for the removal of the uplighters has been placed with NCC as previously agreed.
- 65/15. QUALITY PARISH COUNCIL STATUS.
Work on the Clerk's draft portfolio is ongoing.
- 66/15. HEALTH & SAFETY UPDATE.
Members were asked to review the Council's Policy Statement which had been circulated prior to the meeting. No Changes were recommended & so a clean copy will be submitted to the Chairman for signature.

It was noted that DP has offered to assist the Clerk on Health & Safety issues in the future.
- 67/15 WINTER GRITTING.
The Clerk was asked to contact KER to establish whether the bins have been refilled as yet.
- 68/15. ST. HELEN'S CHURCH, TROWELL - RE-ORDERING PROJECT.
It was noted that there was nothing further to report on this issue at this time.
- 69/15. CHURCH CLOCK.
LH & RMG have attended a site visit. The clock is now not chiming on the quarter hour but generally looked in good condition. It has been requested that the PCC obtain further quotes for the proposed works as the initial one is over £3,000 & to advise of how much the PCC are willing to contribute towards the cost particularly as the clock was not serviced for 5 years.

It was noted that the clock is obscured by the trees in the Church grounds.
- 70/15. STANTON RECYCLING PLANNING APPLICATION UPDATE.

Following the earlier presentation it was agreed that the Clerk should contact Mr. Lee advising him of the forthcoming audit & also contact the EA requesting a copy of the report be sent to the Parish Council upon its completion.

- 71/15. 2015 ANNUAL PARISH MEETING REVIEW.
The minutes of the Annual Parish Meeting held on 28th April 2015, were approved & signed by the Chairman as an accurate record.
- 72/15. REQUEST TO NCC REGARDING THE CHURCH CORNER JUNCTION - UPDATE.
The Clerk advised that she has received a response from NCC confirming that they are looking into this request.
- 73/15. INSURANCE RENEWAL 2015.
Members were advised that the annual premium has been paid & the documents received.
- 74/15. BATTLE OF WATERLOO COMMEMORATIONS.
It was noted that the Vice-Chairman, Cllr. Mrs. Cardwell will be attending the commemoration event in Cossall on behalf of this Council.
- 75/15. RIVER GAUGE - BOUNDARY BROOK.
It was noted that the Clerk has signed up for the river level data & that adverts for Flood Wardens are to be drawn up shortly.
- 76/15. TO CONSIDER A REQUEST FOR FINANCIAL ASSISTANCE FROM THE BROXTOWE BARN OWL PROJECT.
It was noted that as previously agreed a letter has been sent to the applicant requesting further information.
- 77/15. REQUEST TO HIRE THE PARISH HALL TO HOLD A REGULAR WEEKLY FALLS PREVENTION CLASS.
It was noted that unfortunately the applicant had not been successful in their bid for funding to stage the class. The Clerk was requested to send an email accordingly.
- 78/15. REVIEW OF DELEGATION REQUIREMENTS TO A COMMITTEE, SUB-COMMITTEES, STAFF & OTHER LOCAL AUTHORITIES.
It was RESOLVED that no changes to the current arrangements need to be made at this time.

- 79/15. REVIEW OF THE TERMS OF REFERENCE FOR COMMITTEES.
It was noted that these are currently being considered by the individual Committees. The Clerk will collate & submit any suggested changes etc to Council for consideration in due course.
- 80/15. REVIEW OF INVENTORY OF LAND AND ASSETS INCLUDING BUILDINGS AND OFFICE EQUIPMENT.
It was agreed that the Parish Grit Bins should be added, along with Field Farm Meadow, once the exchange has taken place.
- 81/15. CLERK'S REPORT.
Stapleford Road Polling Station - it was noted that an email had been sent to BBC as requested & as a result Members had been asked to suggest an alternative site. It was agreed to put forward the idea of the land adjacent to the playpark on Salcey Drive.
- July Guest Speaker - Mr. P. Horsfield of BBC will be attending to give a presentation on the Code of Conduct.
- Damaged Bollard Report - The damaged bollards on Nottingham Road have been reported to NCC & are being attended to as a result.
- Flag pole suggestion - after a detailed discussion it was agreed to refer this matter to the F & GP Committee for further consideration.
- Waste Local Plan Consultation - this has been distributed to all Members for their comments.
- 82/15. TO DECIDE ITEMS FOR PRESS RELEASE.
The following items were suggested for the next press release:
- Flood Wardens Adverts.
- 83/15. Date of next meeting.
Tuesday 14th July 2015.
- There being no further business the meeting closed at 9.47pm.

Signed.....Chairman

Date.....