

**MINUTES OF THE MEETING OF THE TROWELL PARISH COUNCIL,
HELD IN THE PARISH HALL ON TUESDAY 14th JULY 2015, AT 7.15PM.**

Present: Cllrs. Mrs. L. Harley – Chairman, Mrs. P. Cardwell, R. McGann, Mrs. C. McGann, G. Lockwood, Mrs. J. E. Bryant, Mrs. H. Cumberpatch, Mrs. M. Birkitt, P. Singer, D. Pringle, Mrs. L. Ball (Borough), & P. Horsfield (BBC) (part meeting).

Clerk: Mrs. A. K. Mitchell.

LH welcomed everyone to the meeting.

84/15. DECLARATION OF MEMBERS INTERESTS.
PC declared a non-pecuniary interest in item 101/15 on the agenda.

85/15. TO RECEIVE APOLOGIES FOR ABSENCE.
Cllr. Mrs. Bryant proposed that apologies be accepted from Cllr. Mrs. Williams & Cllr. Rigby, seconded by Cllr. Mrs. Cumberpatch. All in favour

86/15. GUEST SPEAKER – MR. P HORSFIELD (BBC): CODE OF CONDUCT.
PH gave Members an overview of the current code of conduct & how it affects them. It was noted that BBC can be contacted for advice & assistance on this issue at any time.

LH thanked PH for attending & at this point PH left the meeting.

87/15. BOROUGH & COUNTY COUNCILLORS REPORT.
Cllr. Rigby is currently on holiday & so no report had been received.

49/15. BOROUGH COUNCILLORS REPORT.
LB advised that she has had one or two cases from Trowell residents that she has worked with KER to resolve.

It was noted that LB will be guided by the Parish Council's responses this evening in respect of agenda items 117/15 & 119/15 – Subway Lighting.

GL asked about CAT Meetings.

LB advised that there is to be a meeting to ascertain whether people still want the CAT meetings to continue. A full discussion took place & it was concluded that although the CAT Meetings are better attended in areas where there is no parish council, they are still helpful in places like Trowell because of the Police input, particularly when there are major items of concern like parking. LB will report back to BBC in this vein.

LB left the meeting at this point.

89/15. TO APPROVE MINUTES OF THE OPEN FORUM & FULL COUNCIL MEETING -9TH JUNE 2015.

The minutes of the Open Forum were approved & signed by the Chairman as an accurate record.

The minutes of the Full Council meeting were approved & signed by the Chairman as an accurate record.

90/15. LOCAL POLICE REPORT - P.C. FARRELL.

Members noted the content of the report which had been distributed prior to the meeting.

HC was advised that the omission of the attempted cycle theft she is aware of from an earlier report was simply down to human error for which the author has apologized.

It was agreed to invite AF to the September Council meeting.

91/15. MATTERS ARISING FROM THE MINUTES:

91.1/15. Parking Issues on Hill Rise, Smithfield Avenue & Derbyshire Avenue.

There was nothing further to report on this matter at this time.

92/15. MATTERS ARISING FROM THE "OPEN FORUM".

92.1/15. Damage to verges on Ilkeston Road.

It was noted that no further reports or complaints had been received since the last Council meeting.

92.2/15. Hedge Cutting Issues.

The Clerk advised that NCC is considering cutting the ends of the hedge at the Parish Hall & Derbyshire Avenue junctions in the interim period for safety reasons as requested.

93/15. TO DEAL WITH CORRESPONDENCE.
APPENDIX 1 attached - Noted.

94/15. TO RECEIVE COMMITTEE REPORTS ETC. AS APPROPRIATE.
Planning & Environment Committee.
The minutes of the Planning & Environment Committee (02/06/15) & the proposals contained therein were presented & moved by Cllr. Pringle, seconded by Cllr. Mrs. Birkitt. All in favour.

Finance & General Purposes Committee.
The minutes of the Finance & General Purposes Committee (02/06/15) & the proposals contained therein were presented & moved by Cllr. Mrs. Birkitt, seconded by Cllr. Pringle. All in favour.

Trowell Festival Village Committee.
The minutes of the Trowell Festival Village Committee (29/06/15) & the proposals contained therein were presented & moved by Cllr. Mrs. Bryant, seconded by Cllr. Mrs. Cumberpatch. All in favour.

It was agreed that LH & HC will also attend the next TFVC meeting to offer support to SW & JEB.

Parish Hall & Grounds Committee.
The minutes of the Parish Hall & Grounds Committee (30/06/15) & the proposals contained therein were presented & moved by Cllr. Lockwood, seconded by Cllr. Mrs. Bryant. All in favour.

The Clerk delivered an update in respect of the removal of the payphone.

Newsletter Editorial Committee.
The minutes of the Newsletter Editorial Committee (30/06/15) & the proposals contained therein were presented & moved by Cllr. Mrs. Bryant, seconded by Cllr. Mrs. Cardwell. All in favour.

School Governor's Report.
Members were asked to note the content of the report.

It was noted that this would be GL's last report as a School Governor after more than 30 years.

It was noted that DP is becoming a School Governor next term & so will be in a position to provide the Council with reports in the future.

LH thanked GL for all his hard work & the informative reports supplied over the years.

Website.

Members were asked to note the content of the report.

95/15.

FINANCE.

a) Financial Statements and bank reconciliations.

It was RESOLVED to approve all financial reports which were circulated to all Councillors prior to the meeting.

It was noted that the Clerk has registered as the Parish Council's nominated contact with the Pensions Regulator.

NCC have confirmed that they have balanced the 2014/2015 annual pension's return.

A change of signatories form has been requested from the Co-Op Bank.

A copy of the April bank reconciliation was handed to Members during the meeting & the May, June & quarter end reconciliations will be available before the September meeting.

b) Accounts paid prior to the meeting - Appendix 2 attached.

It was RESOLVED to approve for payment the accounts listed in the appendix.

c) Accounts for payment at the meeting - Appendix 3 attached.

It was RESOLVED to approve for payment the accounts listed in the appendix.

d) 2014/2015 Annual Return Progress Report.

The Clerk advised that she has received a receipt from the external auditors for the Annual Return. There have been no queries raised to date.

96/15.

PARISH HALL PLAY PARK UPDATE.

Cllr. Mrs. Cardwell confirmed that she had validated the latest play park inspection sheet.

The Clerk advised that now the PHGC minutes have been approved she will contact both ROSPA & Proludic accordingly.

97/15.

OPENCAST ISSUES - TROWELL/COSSALL.

Members were asked to note the latest update on this subject from Anna Soubry MP.

98/15.

PARISH HALL MATTERS UPDATE.

Cllr. Mrs. Cardwell had asked Members to note that she has checked & validated the following reports:

- Monthly means of escape check.
- Weekly fire alarm checks.
- Daily Emergency lighting inspection.

There was nothing to bring to Members attention.

The Clerk reported that she has verified the weekly legionella checks up to & including 9th July 2015 & the monthly reports up to & including 8th July 2015. There were no issues to report.

Parish Hall Re-ordering Project Progress Report – It was noted that surveyors have attended to take the relevant measurements required for drawings.

Other issues raised at the recent PHGC meeting will now be attended to following the approval of the minutes earlier in this meeting.

The Clerk reported an issue regarding parking & school events – it is hoped that this should not happen again without prior warning.

99/15.

BROXTOWE ALIGNED CORE STRATEGY INCLUDING EREWASH CORE STRATEGY.

It was noted that there was nothing further to report on this issue at this time.

100/15.

FIELD FARM PLANNING APPLICATION.

Members noted the content of the latest email update from STRAG.

101/15.

OFFER OF LAND AT FIELD FARM.

It was noted that the contract revisions have been returned to the developer's solicitors. It is expected that the final document will be available shortly. It was noted that LH, CMG & AKM will be signing on behalf of the Council.

102/15.

HS2.

It was noted that the clerk has chased HS2 again regarding their outstanding account for hall hire.

It was noted that today Toton had been announced as the preferred site for the HS2 hub.

It was RESOLVED that HS2 becomes a standing item on the Planning & Environment Committee agenda. All in favour.

It was agreed that AS should be invited to a forthcoming meeting to discuss this issue further.

- 103/15. CHRISTMAS LIGHTING.
It was noted that Members had been provided with details of costs of the wreath decorations prior to the meeting.

A full discussion & exchange of ideas took place at this point. It was agreed that RMG & DP will draw up a proposal for Members to consider at a later date.

It was noted that the lights for 2015 have already been ordered.

- 104/15. QUALITY PARISH COUNCIL STATUS.
An update report will be submitted to September Council.

- 105/15. HEALTH & SAFETY UPDATE.
The new policy statement has been issued & the Clerk has now resumed work on other related items – reports/updates etc will be circulated as & when they are available.

- 106/15 WINTER GRITTING.
KER has advised that he will be refilling the bins in early August.

- 107/15. ST. HELEN'S CHURCH, TROWELL – RE-ORDERING PROJECT.
It was noted that there was nothing further to report on this issue at this time.

- 108/15. CHURCH CLOCK.
It was noted that there was nothing further to report on this issue at this time. However, it has been noticed that the clock is now chiming the quarter hour again.

- 109/15. STANTON RECYCLING PLANNING APPLICATION UPDATE.

It was noted that DP had attended the DCC planning meeting which had taken place yesterday where this application had been approved. A copy of his report had been circulated by email prior to this meeting.

It was noted that the EA are auditing the site on 22/07/15 & a copy of the report has been requested by the Clerk.

The Clerk was asked to contact the EA again to ask when Castle Environmental is to be audited & ask for a copy of that report too.

- 110/15. REQUEST TO NCC REGARDING THE CHURCH CORNER JUNCTION – UPDATE.
The Clerk advised that to date nothing further has been received from NCC on this issue.
- 111/15. RIVER GAUGE – BOUNDARY BROOK.
It was noted that the adverts for Flood Wardens have been circulated but no responses have been received to date.
- 112/15. TO CONSIDER A REQUEST FOR FINANCIAL ASSISTANCE FROM THE BROXTOWE BARN OWL PROJECT.
It was RESOLVED to award a grant of £55 to the Broxtowe Barn Owl Project.
- 113/15. REVIEW OF THE TERMS OF REFERENCE FOR COMMITTEES.
It was RESOLVED to accept the recommendations put forward by the respective Committees.
- 114/15. EAST MIDLANDS SUSTAINABLE DEVELOPMENT PLAN – DOCUMENTS PREVIOUSLY CIRCULATED.
Noted.
- 115/15. NEW COUNTY DIVISION BOUNDARIES – DOCUMENTS PREVIOUSLY CIRCULATED.
Noted.
- 116/15. ANNUAL REVIEW & ADOPTION OF STANDING ORDERS & FINANCIAL REGULATIONS – CURRENT DOCUMENTS ARE INCLUDED IN THE MEMBERS PACKS PREVIOUSLY DISTRIBUTED.
It was noted that the NALC Model Standing Orders have not been modified since the 2013 model currently used by this Council.

The NALC Model Financial Regulations were updated in October 2014 - a copy has been given to all Members this evening for consideration at the September Council meeting.

- 117/15. PROPOSED 50MPH SPEED LIMIT - A609 NOTTINGHAM ROAD, TROWELL (TRO JOB NO 5203) INITIAL CONSULTATION - DOCUMENTS PREVIOUSLY CIRCULATED.

It was RESOLVED to express support for this proposal. All in favour.

- 118/15. PROPOSED PURCHASE OF A NEW PAPER SHREDDER FOR THE PARISH OFFICE.

Following a discussion it was RESOLVED to purchase a HSM 125 shredder at a cost of £499 exc VAT from Viking with any budget shortfall being met from contingencies. All in favour.

- 119/15. CLERK'S REPORT.

Stapleford Road Polling Station - it was noted that the Clerk is meeting SR at the proposed site on 22/7/15.

Waste Local Plan Consultation - no comments received.

Stapleford Road surface dressing works - SW comments noted - Clerk to contact NCC re remaining signage to be collected.

Office CCTV Monitor Update - Installed, up & running & it provides a much better quality picture.

Loneliness Report - Noted.

CPRE Letter - Clerk to send an appropriate response.

Annual Borough/Town/Parish Meeting - LH, PC & the Clerk to attend.

Falls prevention Class Update - Noted.

Neighbourhood Development Plans - 5 Members have indicated that they are not interested but the Clerk expects that this issue will be raised again by BBC at the forthcoming annual meeting.

Lakeside Arts Invitation - No interest.

Subway Lighting at Trowell – It was RESOLVED to object to these proposals.

Review of the Statement of Principles Gambling Act 2005 – Noted.

Footway adjacent to Festival Stores – reported to NCC.

The issue of emails – It was RESOLVED that this issue be raised on the September agenda & in the meantime it was agreed that NFFPS no longer be forwarded to Members.

Ilkeston Road – it was noted that the Clerk has been in contact with NCC as previously requested.

Village Ventures – Members were asked to note the new arrangements.

120/15. TO DECIDE ITEMS FOR PRESS RELEASE.
The following items were suggested for the next press release:
Nothing at this present time.

121/15. Date of next meeting.
Tuesday 8th September 2015.

There being no further business the meeting closed at 10.14pm.

Signed.....Chairman

Date.....