

**MINUTES OF THE MEETING OF THE TROWELL PARISH COUNCIL,
HELD IN THE PARISH HALL ON TUESDAY 12TH APRIL 2016, AT 7.15PM.**

Present: Cllrs. Mrs. L. Harley – Chairman, R. McGann, Mrs. C. McGann, G. Lockwood, Mrs. J. E. Bryant, Mrs. M. Birkitt, P. Singer, Mrs. S. Williams, Mrs. H. Cumberpatch, D. Pringle, Mrs. L. Ball (BBC) (part meeting) & K. E. Rigby (part meeting).
Clerk: Mrs. A. K. Mitchell.

LH welcomed everyone to the meeting.

344/15. DECLARATION OF MEMBERS INTERESTS.
SW declared non-pecuniary interests in items 358/15 & 359/15 on the agenda.

345/15. TO RECEIVE APOLOGIES FOR ABSENCE.
MB moved apologies from PC, seconded by JEB. All in favour.

346/15. BOROUGH & COUNTY COUNCILLORS REPORT.
It was noted that a letter had been sent to KER by the Chairman as previously agreed. The Clerk did report the potholes on Cossall Road to KER, LT & LB as requested. A query had also been raised with KER regarding the cost of bollards & the recommended installation distances as previously agreed.

KER advised that he has worked through the email from MW & apologized if some of the answers are not satisfactory.

Ilkeston Road bollards – KER agrees that the verges are a disgrace but NCC cannot afford to install bollards. Bollards cost £100 each to install & hundred's would be needed which would be a hefty capital cost. This does not include the revenue expenditure needed for repairs & maintenance & as 4 x 4's can easily knock down bollards with no damage to the vehicle this will never happen.

KER is attending a site visit next week where addresses will be taken & a forceful letter will be sent to those involved.

LH queried as to whether verges could be raised when they are reinstated to prevent drivers re-offending.

Litter - Windsor Close-Gallows Inn - The borough boundary is in the middle of the canal. KER will ask the BBC "hit squad" to attend to the Broxtowe side of the boundary. He commented that he believes that the usual volunteer has not been out collecting recently due to ill health.

LH reported litter under the motorway bridge.

Speeding - KER commented that the 2 interactive signs are technically very good & are nearly as accurate as a speed camera. It has been established that they are effective for 2 miles beyond the sign. KER has obtained the 3 year rolling accident stats & copies have been passed to MW & the Clerk. KER has requested a speed survey as a result & hopefully this will take place in the next 14days.

Speed cameras - KER believes that the stats involved do not meet the criteria for introducing a speed camera.

Police enforcement - KER has requested the mobile speed camera in 2 spots now.

Standing Orders were suspended for 5 mins to attend to a matter outside the meeting.

Grass verges - DP is concerned about the damage being caused to the Nottingham Road verges by horses but NCC encourage riders to use the verges for safety reasons as they would rather not have them riding on the roads.

KER advised that horse riders do have some very longstanding rights regarding where they can ride.

CMG commented that boulders could be used to prevent parking - it was noted that NCC don't use these for insurance/safety reasons.

Dial-a-ride/Easylink - this is a bus service for disabled people run by the City Council with a 10 mile radius from the city centre. NCC contributes £10,000 for the borough's covered by this distance. NCC does also have a system run through the Helpful Bureau in Stapleford.

Recycling Centres - KER reported that the relevant information has been passed to the Clerk. The City Council has one recycling centre & so a lot of city residents use one of the 10 sites provided by NCC. The City Council declined to contribute to NCC's landfill costs so hence why the new registration system has now been introduced. It is anticipated that DCC will do the same in the future. KER added that the biggest complaint against registration is having to supply your date of birth - KER assured Members that the company operating the system will not use the details for any other purpose.

Ilkeston Road bend - PS commented that there have been 5 accidents since the new crash barrier has been installed, all in the one direction & for no obvious reason. KER commented that he felt speed could be the common denominator with the only options for this being the installation of speed cushions or ripple bars. Both of these measures are very noisy. Problems with this junction are ongoing with drivers misjudging speed of other vehicles etc.

Drainage petition - a reply is imminent. This is a huge problem as the drain in question is connected to a STW sewer & is therefore not the responsibility of NCC. A response had been expected today but thus far has not been received.

KER went on to state that he was sorry about all the cuts he has had to put his name to over the next few years which was a cross party decision at NCC. His offer was to give a talk on how 4,000 people had been offloaded from the books but he is sorry that the Parish Council did not want to know.

LH advised that this was not the case - the Parish Council were offered a talk on the budgetary process - something which they are acutely aware of as they are responsible for the setting of budgets too.

KER left the meeting at this point.

347/15.

BOROUGH COUNCILLORS REPORT.

LB advised that the latest Field Farm planning application will be considered by BBC on 20th April.

LB also confirmed that she will follow up with JEB regarding a previously raised matter as soon as she can.

LB left the meeting at this point.

Standing Orders were suspended for 5 minutes to attend to situation outside the building.

It was noted that what KER chooses to include in his 15min allocated time frame is entirely up to him. It was also noted that if a written report was submitted to Members prior to the meeting as requested this could contain much more detailed information if required.

It was noted that this Council's response regarding budgets was as a result of comments previously made. This Council has a responsibility to forward parishioners concerns to the relevant authority even if Members themselves acknowledge that there are no funds available to solve the issues raised & understand why that is the case.

348/15. TO APPROVE MINUTES OF THE OPEN FORUM & FULL COUNCIL MEETING – 8TH MARCH 2016.

The minutes of the Open Forum & Full Council Meeting were approved & signed by the Chairman as an accurate record.

349/15. LOCAL POLICE REPORT – P.C. S. O. FREEMAN.

Members noted the content of the report which had been distributed prior to the meeting.

The Clerk advised that to date she has not heard anything further in relation to the proposed Police Engagement Strategy visit.

GL commented on the issue of motorcycle nuisance – he witnessed several off road bikes on Sunday afternoon travelling through the village – no visible registration markings. It was agreed that details should be passed to AF.

350/15. MATTERS ARISING FROM THE MINUTES:

350.1/15. Parking Issues on Hill Rise, Smithfield Avenue & Derbyshire Avenue.

The Clerk reported that when delivering on Hill Rise recently she had to walk in the road as a lady collecting a child from the pre-

school had parked so far on the footway there was no space for pedestrians to pass by.

LH advised that she had received a complaint from a resident & she had referred them to NCC directly.

HC commented that sometimes drivers park on the footway thinking that they are being helpful to other drivers.

350.2/15.

Drainage issues.

It was noted that this matter had been dealt with as part of KER's report.

351/15.

MATTERS ARISING FROM THE "OPEN FORUM".

351.1/15.

Damage to verges on Ilkeston Road.

It was noted that a second email has been received from RA - this has been passed to KER for attention.

351.2/15.

Hedge Cutting Issues.

There was nothing further to report on this matter at this time.

351.3/15

Street Lighting - various issues.

There was nothing further to report on this matter at this time

351.4/15

Church Corner Crash Barrier.

It was noted that there was nothing further to report on this issue at this time.

351.5/15

Footway - Stapleford Road.

The Clerk will arrange to meet with interest Councillors to take the necessary photographs on her return from leave.

351.6/15

"Easylink" Community Transport Service.

It was noted that this enquiry had been passed to KER as previously agreed & that the matter had been dealt with as part of his earlier report.

352/15.

TO DEAL WITH CORRESPONDENCE.

APPENDIX 1 & 1a attached - Noted.

Report from Clerk in respect of emails - It was noted that since the last full Council meeting the Clerk has processed over 380 emails.

353/15.

TO RECEIVE COMMITTEE REPORTS ETC. AS APPROPRIATE.

School Governor's Report.

It was noted that no written report had been circulated prior to the meeting.

DP advised that he had attended a health & safety meeting & had assisted in chopping some trees down in the school grounds.

Website.

Members were asked to note the content of the report which had been circulated prior to the meeting.

A copy of the website working party report had also been circulated prior to the meeting & Members were asked to submit comments/suggestions to GL before the next Council meeting.

PC advised that she had already submitted some photographs for consideration.

LH advised that had the TFVC article been submitted to the Editor prior to the agreed deadline that particular item could have been included in the Spring Newsletter as previously agreed.

354/15.

FINANCE.

- a) Financial Statements and bank reconciliations.
It was RESOLVED to approve all financial reports which had been circulated to all Councillors prior to the meeting.
- b) Accounts paid prior to the meeting – Appendix 2 attached.
It was RESOLVED to approve for payment the accounts listed in the appendix.
- c) Accounts for payment at the meeting – Appendix 3 attached.
It was RESOLVED to approve for payment the accounts listed in the appendix.
- d) 2015/2016 Annual Return Progress Report.
It was noted that the annual statement forms etc have been received from the external auditors – relevant copies will be distributed to Members next week on the Clerk's return from leave. The Clerk has commenced close down work & relevant copies will be distributed to Members in due course.
- e) Staff pensions update.
Members were asked to note the 2016/2017 employer rate & the 2016/2017 additional contributions figure.
The Clerk has completed the Government's automatic enrolment declaration & she will activate this on the Council's staging date in August.
- f) National Living Wage – It was noted that information on this subject in relation to the Council's caretaking staff had already been circulated to Members for their records.

355/15.

PARISH HALL PLAY PARK UPDATE.

In PC's absence LH has validated the latest play park inspection sheet. There were no issues to report.

ROSPA Inspection – confirmation has been received that this is to be carried out in May & the individual inspection checklist for the Council's use will be drawn up at the same time.

Tree Works – the Clerk has contacted BBC for a quote but no response has been received to date.

356/15. OPENCAST ISSUES – TROWELL/COSSALL.

It was noted that there was nothing further to report on this issue at this time.

357/15. PARISH HALL MATTERS UPDATE.

In PC's absence LH asked Members to note that she has checked & validated the following reports:

Monthly means of escape check.

Weekly fire alarm checks.

Daily Emergency lighting inspection.

There were no items for concern.

The Clerk reported that she has verified the weekly legionella checks up to & including 07/04/16, the monthly legionella checks up to & including 05/04/16. There were no issues to report.

Parish Hall Re-ordering Project Progress Report – It was noted that a meeting with DB had taken place & tender documents are in the process of being drawn up.

Use of the Parish Hall car park by the school – The Clerk advised Members of the current situation. **Following a detailed discussion it was RESOLVED that a letter should be sent to the Head teacher to be delivered by the Chairman advising that if necessary the Parish Council will close the car park for 2 days to highlight the issue. 8 For 1 Against.**

Car Park lighting update – HC & SW delivered their report. It was noted that technical responses in respect of suggestions received on the matter are currently being looked into by the Council's electrical contractor & the Clerk will report back in due course. In the meantime a holding email should be sent to the resident.

Renewal of energy contract – It was noted that this expires in June; the Clerk is currently reviewing packages & will report back to Council in due course.

Toilet facilities update – A quote for replacement cisterns has been requested from the Council's regular plumbing contractor.

Cancelled booking (FOTS) – It was agreed that the group should be sent an invoice for the full amount due to the extremely short notice of the cancellation given to the Council.

Parish Office – It was noted that LH will be helping the Clerk to declutter the office over the summer; this will be done once the annual return has been completed. MB offered to assist too.

358/15.

FIELD FARM PLANNING APPLICATION.

It was noted that planning application 15/00841/REM & emails from both STRAG & BBC had been forwarded to all members yesterday for their consideration.

The Clerk has reported DP's concerns regarding the format the application was sent through in.

JEB commented that there appeared to be no major changes but it is now obvious that the EA have become involved in the plans following last month's meeting.

359/15.

OFFER OF LAND AT FIELD FARM.

It was noted that RW had been advised of the EA's request after the March meeting – this correspondence has been acknowledged but nothing further received to date.

Standing Orders were suspended for 10 minutes to allow for a refreshment break.

360/15.

HS2.

It was noted that HS2 have signed a framework agreement with the TUC & a shortlist of contractors is being drawn up.

361/15.

CHRISTMAS LIGHTING.

The Clerk confirmed that the lighting order has been placed with Leisurelites as previously agreed. The quote for the new supply pillar has not yet been received from NCC.

362/15.

LOCAL COUNCIL AWARD SCHEME.

It was noted that the Clerk will report back on this matter at the June Council meeting.

363/15.

HEALTH & SAFETY UPDATE.

There was nothing further to report this month.

364/15

WINTER GRITTING.

The Clerk confirmed that the Windsor Close bin is currently full.

365/15.

ST. HELEN'S CHURCH, TROWELL – RE-ORDERING PROJECT.

Members were asked to consider the draft hiring information the Clerk had prepared in respect of the Church's request. This was approved & the Clerk will forward it on accordingly.

In respect of the car parking implications it was agreed that a meeting should be arranged with AL to discuss the matter further.

366/15.

CHURCH CLOCK.

It was noted that there was nothing further to report on this issue.

367/15.

STANTON RECYCLING PLANNING APPLICATION UPDATE.

It was noted that there was nothing further to report on this issue at this time.

- 368/15. PROPOSED 50MPH SPEED LIMIT - A609 NOTTINGHAM ROAD, TROWELL (TRO JOB NO 5203) INITIAL CONSULTATION.
Flooding Update - There was nothing further to report on this issue. The Clerk was asked to chase NCC accordingly.
- 369/15 TFVC - THE WAY FORWARD.
SW advised that FOT's may be interested in taking on the Christmas Event. The Clerk was asked to contact FOT's directly.
- 370/15. ANNUAL PARISH MEETING.
Final Councillor numbers were confirmed & it was noted that the arrangements for the presentation to RC were in hand.
- 371/15. RISK MANAGEMENT - STATUS REVIEW.
It was noted that the draft revised document had been circulated to Members prior to the meeting & the Clerk had not received any queries/comments as a result.
- It was RESOLVED that the revised document be adopted & approved copies be distributed to Members accordingly for their records. All in favour.**
- 372/15. PACT MEETINGS/NHW SCHEMES.
Members were asked to note the update from SS. It was agreed that the Council should accept a small number of community policing contact detail cards to be located at the Parish Hall & the Post Office.
- 373/15. NCC - RECYCLING CENTRE CHANGES FOR 2016.
It was agreed that this information should be put on the Parish Council website.
- 374/15. CLERK'S REPORT.
Parish Magazine - Just include Council meeting dates.
Queen's 90th Birthday Medals - The school has nothing planned at this stage. Defer.
Fly Tipping - Waterloo Lane - The Clerk has received a further report from PS - this will be forwarded on accordingly.
Emails from MW - Passed to KER.
Jazz in the Village - Book 22/10/16.
Allotment enquiry - SW liaising.
- 375/15. TO DECIDE ITEMS FOR PRESS RELEASE.
The following items were suggested for the next press release:
Annual Parish Meeting.
Jazz in the Village.
- 376/15. DATE OF NEXT MEETING.

Tuesday 10th May 2016 – Statutory Annual Parish Meeting.

There being no further business the meeting closed at 9.31pm.

Signed.....Chairman

Date.....